

DOCUMENT CAPTURE
FOR ALFRESCO



OUR SOFTWARE
AT THE CORE OF YOUR BUSINESS



INTEGRATED CAPTURE FOR ALFRESCO

Alfresco is a robust and proven system. It's been installed in many Fortune 500 organizations and it is providing the document management functionality that they are looking for. But capturing **all** your documents (electronic documents, paper, fax, or documents output from your ERP system) can be a major headache and a costly operation for organizations. This is why a tool that is fully integrated with Alfresco and that will allow you to capture all types and all formats of business documents from any source is essential to leverage your Alfresco investment.



Librex Capture for Alfresco is the perfect solution for this. Our server-based document capture is a fast and secure document injector to the Alfresco Document Repository. We capture documents from multiple sources; paper, fax, electronic, virtual printers and others. Librex also provides a first-class data extraction and indexing process. Data entry is fluid and you can interrogate your systems to validate data entry. It will even create the document hierarchy in Alfresco, all this according to your business rules.



PAPER SCANNING

Simple and complete image processing features such as despeckle, deskew, repositioning, auto-contrast, barcode, OCR and more make Librex Capture a complete enterprise document scanning solution. Our Twain interface allows Librex to be used with most scanners from major vendors. Furthermore, the Capture station can be either local or remote while maintaining the same capabilities and performance.



FAX RECEPTION

Using a dedicated server, fax reception has never been easier. Librex will let you manage your fax reception. Select the documents that are relevant and, with a single click, send them to Librex for processing.

Multiple lines are supported. You can easily transfer control of the fax capture module to another person for night shift, for example.



AUTOMATIC IMPORTATION

When the volume of documents makes manual indexing impossible, the Librex automatic document importation capability comes to the rescue. This module will let you automatically extract data using conventional tools such as OCR, OMR and Barcode reader but there's much more than that to automatic importation. An info file can contain instructions that will ensure the documents are properly indexed. Data can also be extracted from all or part of the file name or other file properties. Multiple importation folders are available and can be used for specific document types (invoices, for example). Scripts can be added to complete the automatic indexing function of this powerful module.

LIBREX INDEXING AND PROCESSING

With Librex Capture, manual data entry is fluid and indexing your documents is easy and reliable. You are able to automatically extract or process data using state of the art technologies.

- OCR/OMR
- Barcode reader
- Data validation rules
- Java advanced scripts
- Validation with external system
- Capture workflow



VIRTUAL PRINTERS

Extremely fast and accurate Librex virtual printers will provide automatic document capture of all documents and reports generated by your ERP software or any other document printing source. You can create as many virtual printers as needed and dedicate them to capture specific document models or configure the form recognition feature to recognize your documents.

Librex Capture supports AS/400 and Windows virtual printers (PCL and Postscript languages).



ELECTRONIC DOCUMENTS

With the capacity to manually import electronic documents, Librex Capture provides you with a single solution for indexing your documents. After importing documents, they become viewable by our Capture Window (for native Librex formats) and you can index them as you would for scanned documents.



WEB SERVICES

Librex Capture also offers you web services that allow you to integrate directly with your external application and to send content to Librex Capture. This way, you can leverage all Librex capture functionalities and avoid rebuilding them within Alfresco. This extra option allows you to have a complete suite of capture methods, whether your initial content is paper or data stored in your ERP application. From this data, Librex can even be used to automatically recreate documents so that every piece of business information is stored as a document in Alfresco.



ALFRESCO INTEGRATION

Librex Capture is a complete and integrated capture solution for Alfresco. We have taken special care in designing our Librex-Alfresco connector to ensure reliability and performance.

- Automatic creation of content hierarchy and creation rules
- Automatic distribution of content through the hierarchy
- Automatic distribution of metadata at the desired level in the hierarchy
- Naming rules for content
- Versioning options
- Conversion to PDF/A or other types



CAPTURE ALL YOUR DOCUMENTS, ANYWHERE, ANYTIME

Easily capture documents from multiple sources, extract data, index documents and transmit them to Alfresco. Reliable data is essential for the success of your business. This information is stored on documents of various types. Without a well-integrated capture system with Alfresco, many organizations struggle with manual processes; productivity is low and performance is inadequate. Because of these labour-intensive, error-prone processes, you lose valuable information and this affects your profits.

Librex Capture for Alfresco provides capture tools for multiple sources. This allows your organization to ensure all the important documents are captured using a common process. You can index these documents, no matter what their source is, using state-of-the-art extraction tools. Manual data entry is fluid and you don't have to train your personnel on different systems. This means simplicity and productivity for your business.

Your time and money investment in Alfresco is high. Librex will ensure that you maximize the value you get out of it. Alfresco is a first-class system; it requires first-class capture. Librex Capture for Alfresco is the solution.

LIBREX CAPTURE FOR ALFRESCO BENEFITS:

- Improve the return on your Alfresco investment
- Increase your productivity
- Capture all your documents from multiple sources
- Manage and control document capture processes
- Reduce manual data entry by using a complete set of automation tools
- Reduce maintenance by synchronizing Alfresco configuration with Librex Capture
- Capture either locally or remotely
- Automatically create your Alfresco folder hierarchy with simple or complex business rules

